

Ethics Conduct at the Workplace

Objectives:

Upon completion of the program, participants will be able to:

- Identify the behavioral implications of rules and regulations
- Identify common workplace barriers to compliance
- Practice the awareness and communication skills that are associated with ethical conduct.

Note: This workshop may be offered in conjunction with courses about specific topics (e.g. product-specific regulations, patient rights, harassment, and antitrust laws).

Participants learn to identify and manage barriers to compliance and practice awareness and communication skills that are associated with ethical conduct. They apply their learning to strengthen their own and their colleagues' commitment to ethical conduct.

Audience:

This workshop is designed for managers and employees who must comply with regulations as part of their job. (These employees could be scientists, lawyers, nurses or accountants. The program can be customized to fit the needs of participants from across industries and functions.) The ideal workshop size is between 15-25 participants.

Length Options:

This workshop is two-hours long. It can be:

- complemented by on-line pre- and post-learning, and
- offered together with other modules that strengthen compliance as a ½ day workshop.

Methodology:

Participants engage in scenario-driven role-plays and facilitated discussion that can be customized to reflect specific regulatory environments.

Overview:

The workshop begins with a review of the consequences of bad ethical choices on performance. Each module is designed around a learning card:

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Module 1: Participants use a Task Components Card™ to identify the action that a specific rule or regulation requires.

Module 2: Participants use an Ethical Conduct Card™ to identify the awareness and communication skills that are associated with ethical conduct.



Module 3: Drawing on the two above learning cards, participants practice overcoming common workplace barriers to compliance (i.e. tight deadlines, loyalty, and fear).

Note: Participants are encouraged to continue using their cards after the workshop to sustain their commitment to ethical conduct.